



# *March Town Council*

**The Town Hall  
Market Place  
March  
Cambridgeshire  
PE15 9JF**

**Tel: 01354 653709**

## **NOTICE OF MEETING**

You are summoned to attend the next meeting of March Town Council which will take place on Monday 5 June 2023 in the Skoulding Suite at the Town Hall commencing at 7.15pm.

**S. LEMMON  
TOWN CLERK**

1. Apologies for Absence
2. 'Thank you' to Andy Cornwell (George Campbell LC)
3. Police update
4. Planning Applications Enc.
5. Public Participation
6. Minutes of the Meetings held on:  
15 May 2023 – Annual Main Council Meeting Enc  
22 May 2023 – Christmas Lights Working Party Enc
7. Matters Arising
8. Grants and Donations Enc
9. Allotments – information report – West End By-pass relinquish
10. Summer Band Concerts – draw of names to attend
11. Cambridgeshire County Council - Councillor Update
12. Fenland District Council - Councillor Update
13. Payments List



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## **NOTICE OF MEETING**

You are summoned to attend the next meeting of March Town Council which will take place on Monday 3 July 2023 in the Skoulding Suite at the Town Hall commencing at 7.15pm.

**S. LEMMON  
TOWN CLERK**

1. Apologies for Absence
2. Police update
3. Planning Applications Enc.
4. Public Participation
5. Minutes of the Meetings held on:
  - 5 June 2023 – Annual Main Council Meeting Enc
  - 19 June 2023 – Planning Enc
  - 19 June Christmas lights working party Enc
6. Matters Arising
7. March Summer Festival
8. Accounts – continued use of Whiting Chartered Accountants LLP
9. Allotments
10. Planning Guidelines Enc
11. Grants Policy, procedures and application form Enc
12. Grants/Donations deferred from May meeting – further info requested
13. Cambridgeshire County Council - Councillor Update
14. Fenland District Council - Councillor Update
15. Payments List



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## **NOTICE OF MEETING**

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Monday 7 August 2023 in the Skoulding Suite at the Town Hall commencing at 7.15pm.

**S. LEMMON  
TOWN CLERK**

1. Apologies for Absence
2. Confidential item
3. Confidential item
4. Police update
5. Planning Applications Enc.
6. Public Participation
7. Minutes of the Meetings held on:  
3 July 2023 – Annual Main Council Meeting Enc  
17 July 2023 – Planning Enc
8. Matters Arising
9. Allotments update
10. Planning Guidelines Enc
11. March Town Council Policies & Procedures Encs
  - a. Grants Policy, Guidelines and Application Form
  - b. Planning Considerations
  - c. Procurement Procedure & Policy
  - d. Complaints Policy
  - e. Data Protection & GDPR Policy
  - f. Privacy Notice
12. March Town Council Events
13. Cambridgeshire County Council - Councillor Update
14. Fenland District Council - Councillor Update
15. Payments List



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**S. LEMMON  
TOWN CLERK**

1. Apologies for Absence
2. Police update
3. Planning Applications Enc.
4. Public Participation
5. Minutes of the Meetings held on:
  - 7 August 2023 – Annual Main Council Meeting Enc
  - 21 August 2023 – Planning Enc
  - 21 August 2023 – Christmas Lights Working Party Meeting Enc
6. Matters Arising
7. Grants and Donations
8. Cambridgeshire County Council - Councillor Update
9. Fenland District Council - Councillor Update
10. Payments List



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## **NOTICE OF MEETING**

You are summoned to attend the next meeting of March Town Council which will take place on Monday 2 October 2023 in the Skoulding Suite at the Town Hall commencing at 7.15pm.

**S. LEMMON  
TOWN CLERK**

1. Apologies for Absence
2. Police update
3. Planning Applications Enc.
4. Public Participation
5. Minutes of the Meetings held on:
  - 4 September 2023 – Annual Main Council Meeting Enc
  - 18 September 2023 – Planning Enc
  - 18 September 2023 – Christmas Lights Working Party Enc
6. Matters Arising
7. Allotment – update
8. Summer Festival Update
9. Cambridgeshire County Council - Councillor Update
10. Fenland District Council - Councillor Update
11. Payments List
12. Regalia and commemorative coin



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**S. LEMMON  
TOWN CLERK**

1. Apologies for Absence
2. Police update
3. Planning Applications Enc.
4. Public Participation
5. Minutes of the Meetings held on:
  - 2 October 2023 – Main Council Meeting Enc
  - 2 October 2023 – Personnel & Admin Sub-Committee Enc
  - 16 October 2023 – Planning Enc
  - 16 October 2023 – Christmas Lights Working Party Enc
6. Matters Arising
7. Allotment – set up sub-group
8. Summer Festival Update
9. Cambridgeshire County Council - Councillor Update
10. Fenland District Council - Councillor Update
11. Payments List



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**S. LEMMON  
TOWN CLERK**

1. Apologies for Absence
2. Police update
3. Planning Applications Enc.
4. Public Participation
5. Minutes of the Meetings held on:
  - 6 November 2023 – Main Council Meeting Enc
  - 20 November 2023 – Planning Enc
  - 20 November 2023 – Christmas Lights Working Group Enc
6. Matters Arising
7. Budget
8. CCTV renewal
9. Grants/Donations
10. Cambridgeshire County Council - Councillor Update
11. Fenland District Council - Councillor Update
12. Payments List



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## **NOTICE OF MEETING**

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**S. LEMMON  
TOWN CLERK**

1. Apologies for Absence
2. Police update
3. Planning Applications Enc.
4. Public Participation
5. Minutes of the Meetings held on:  
4 December 2023 – Main Council Meeting Enc  
18 December 2023 – Planning Enc
6. Matters Arising
7. Budget Ratification
8. LHI – Local Highways Improvement Schemes
9. “March as a Transition Town” Enc
10. Cambridgeshire County Council - Councillor Update
11. Fenland District Council - Councillor Update
12. Payments List



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**S. LEMMON  
TOWN CLERK**

1. Apologies for Absence
2. Police update
3. Planning Applications Enc.
4. Public Participation
5. Minutes of the Meetings held on:
  - 8 January 2024 – Main Council Meeting Enc
  - 16 January 2024 – Personnel & Admin (confidential)
  - 22 January 2024 – Planning Sub-Committee Enc
  - 22 January Christmas Lights Working Party
6. Matters Arising
7. Christmas Lights
8. Mobile Vehicle Activated Signs Update
9. Farming & Flooding Quarterly Update
10. Cambridgeshire County Council - Councillor Update
11. Fenland District Council - Councillor Update
12. Payments List



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TOWN CLERK**

1. Apologies for Absence
2. Police update
3. Planning Applications Enc.
4. Public Participation
5. Minutes of the Meetings held on:
  - 5 February 2024 – Main Council Meeting Enc
  - 12 February 2024 – Summer Festival Meeting
  - 19 February 2024 – Planning Sub Meeting Enc
  - 12 February 2024 – Christmas Lights
6. Matters Arising
7. Grants and Donations
8. Regalia
9. Mayor and Deputy Mayor Nominations
10. Outside Body Memberships
11. Cambridgeshire County Council - Councillor Update
12. Fenland District Council - Councillor Update
13. Payments List



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**S. LEMMON  
TOWN CLERK**

1. Apologies for Absence
2. Police update
3. Planning Applications Enc.
4. Public Participation
5. Minutes of the Meetings held on:
  - 4 March 2024 – Main Council Meeting Enc
  - 18 March 2024 – Planning Sub Meeting Enc
  - 18 March 2024 – Christmas Lights Working Party Enc
6. Matters Arising
7. Recognition Award
8. St Georges Writing Competition
9. Cambridgeshire County Council - Councillor Update
10. Fenland District Council - Councillor Update
11. Payments List



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**AGENDA  
FOR THE  
MAIN MEETING (formerly know as The Annual Assembly)  
OF  
MARCH TOWN COUNCIL  
TO BE HELD  
AT 7.15pm on MONDAY 22APRIL 2024**

1. Introduction.
2. Apologies.
3. Police Update.
4. Minutes of Meetings  
Annual Assembly 17 April 2023  
Main Meeting 8 April 2024  
Enc  
Enc
5. Matters arising from the above minutes.
6. Report of the Town Mayor 2023/24
7. Written report of the Town Clerk for 2023/24. Enc.
8. Affirmation re Mayor's Allowances.
9. Resolution to approve the Annual Governance Statement for 2023/24.
10. Resolution to approve the Accounting Statements for 2023/24.
11. Planning applications
12. Payments